



EONMETALL GROUP BERHAD
Registration No. 200301029197 (631617-D)
(Incorporated in Malaysia)

Registered Office:
170-09-01, Livingston Tower, Jalan Argyll
10050 George Town, Pulau Pinang
T: +604 2294 390 | F: +604 2265 860

Dear Shareholders of **Eonmetall Group Berhad**

TWENTIETH ANNUAL GENERAL MEETING (“20TH AGM”)

It is our pleasure to invite you to our 20th AGM which will be conducted on a virtual basis through live streaming and online remote voting from Broadcast Venue by using Remote Participation and Electronic Voting (“RPEV”) facility through meeting platform. The details are as follows:-

Day & Date : Wednesday, 31 May 2023
Time : 2.00 pm
Broadcast Venue : 12th Floor, Menara Symphony, No. 5, Jalan Professor Khoo Kay Kim
Seksyen 13, 46200 Petaling Jaya, Selangor
Meeting Platform : <https://meeting.boardroomlimited.my>

As an initiative to promote environmental sustainability and efficiencies, the following documents (“**Documents**”) are available for download from our corporate website at www.eonmetall.com (under Investor Relations tab) or Bursa Malaysia Securities Berhad’s (“**Bursa Securities**”) website at www.bursamalaysia.com:

No.	Document
1	Annual Report 2022
2	Notice of the 20 th AGM, Administrative Guide, Form of Proxy and Request Form
3	Circular and Statement to Shareholders in relation to: <ul style="list-style-type: none">Proposed Renewal of Shareholders’ Mandate for existing Recurrent Related Party Transactions of a revenue or trading nature; andProposed Renewal of Authority for the Company to Buy-Back its Own Shares

For the avoidance of doubt, a physical 20th AGM will not be applicable. The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairman of the meeting to be present at the main venue of the meeting. **No shareholder or corporate representative or proxy shall be physically present nor admitted at the Broadcast Venue on the day of the 20th AGM.**

If you wish to appoint proxy(ies) to attend and vote on your behalf at the 20th AGM of the Company, you may deposit your Form of Proxy by post to our registered office at 170-09-01, Livingston Tower, Jalan Argyll, 10050 George Town, Pulau Pinang, Malaysia, at least forty-eight (48) hours before the 20th AGM meeting time or at any adjournment thereof. Alternatively, you may submit the Form of Proxy electronically through the Boardroom Smart Investor Portal (“**BSIP**”) at <https://investor.boardroomlimited.com>.

In order to attend the 20th AGM remotely, all shareholders will have to register for the RPEV Facilities via BSIP at <https://investor.boardroomlimited.com>. Please refer to the **Administrative Guide** for the 20th AGM published on the Company’s website at www.eonmetall.com and Bursa Securities’ website at www.bursamalaysia.com for detailed information in relation to the virtual 20th AGM.

If you need any assistance, kindly contact +603 7890 4700 or email to bsr.helpdesk@boardroomlimited.com.

Thank you for your continued support of Eonmetall Group Berhad.

Yours faithfully
for and on behalf of the Board of
EONMETALL GROUP BERHAD

TAN SRI DATO’ MOHD DESA BIN PACHI
Independent Non-Executive Chairman
28 April 2023



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**ADMINISTRATIVE GUIDE TO THE
TWENTIETH ANNUAL GENERAL MEETING (“20TH AGM”)**

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MODE OF MEETING

In light of resurgence in coronavirus (COVID-19) cases as well as in the best interest of public health and the health and safety of our Directors, employees and shareholders, the Board of Directors of Eonmetall Group Berhad (“**Eonmetall**” or “**the Company**”) has decided for the Twentieth Annual General Meeting (“**20th AGM**”) be convened on **virtual basis** through live streaming and online remote voting using the **Remote Participation and Voting (“RPEV”)** facilities.

We strongly encourage our shareholders whose names appear on the Record of Depositors as at 23 May 2023 and holders of proxy and corporate representative for those shareholders to participate in the virtual 20th AGM and vote remotely. In line with the Malaysian Code on Corporate Governance, this virtual 20th AGM will facilitate greater shareholders’ participation (including posing questions to the Board of Directors and/or Management of the Company) and vote at the 20th AGM without being physically present at the main venue. For shareholders who are unable to participate in this virtual 20th AGM, you may appoint proxy(ies) or the Chairman of the meeting as your proxy to attend and vote on your behalf at the 20th AGM.

Kindly note that the quality of the live streaming is highly dependent on the bandwidth and stability of the internet connection available at the location of the participants (shareholders, proxies and corporate representatives). Hence, you are to ensure that internet connectivity throughout the duration of the meeting is maintained while using the meeting platform.

BROADCAST VENUE

The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires that the Chairman of the meeting to be present at the main venue. Broadcast Venue means the place where the broadcasting is taking place to transmit or air the meeting online. It could be a studio or a meeting room. Shareholders/proxies/corporate representatives **WILL NOT BE ALLOWED to be physically present** nor will they be admitted at the Broadcast Venue as it is only a place where the meeting is broadcasted for transmission online in the presence of Chairman, Directors, Chief Executive Officer, Auditors, Company Secretary and senior management. No seating and refreshment will be arranged for shareholders, proxies and corporate representatives at the Broadcast Venue when it is a virtual meeting.

If shareholders, proxies and corporate representatives arrive at the Broadcast Venue, the management reserves right to ask you to leave the Broadcast Venue in order to comply with standard operating procedures.

ENTITLEMENT TO PARTICIPATE IN THE 20TH AGM

In respect of deposited securities, only shareholders whose name(s) appear on the Record of Depositors as at **23 May 2023** (General Meeting Record of Depositors) shall be eligible to attend, participate, pose questions and vote in the meeting or appoint proxy(ies) to participate on his/her behalf.



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FORM(S) OF PROXY

1. Shareholders are encouraged to go online, participate and vote at the 20th AGM using the RPEV facilities. If you wish to personally participate in this 20th AGM, please do not appoint any proxy/ies. You will not be allowed to participate in the meeting together with a proxy appointed by you.
2. If a shareholder is unable to attend the 20th AGM on Tuesday, 30 May 2023, he/she can appoint the Chairman of the meeting as his/her proxy to attend, speak and vote in his/her stead. Please submit your Form of Proxy to the Registered Office of the Company at 170-09-01, Livingston Tower, Jalan Argyll, 10050 George Town, Pulau Pinang, Malaysia at least forty-eight (48) hours before the 20th AGM meeting time or any adjournment thereof, which is latest by **Monday, 29 May 2023 at 2.00 pm**.
3. You may also submit the Form of Proxy via electronic means (“**e-Proxy**”) through BSIP at <https://investor.boardroomlimited.com> by logging in and selecting “**Submit eProxy Form**” not less than forty-eight (48) hours before the time for holding the 20th AGM meeting time or any adjournment thereof, which is latest by **Monday, 29 May 2023 at 2.00 pm** (kindly refer to **Online Registration Procedure** below).

REVOCATION OF PROXY

If you have submitted your Form of Proxy and subsequently decide to appoint another person or wish to participate in our electronic 20th AGM by yourself, kindly contact +603 7890 4700 or email to bsr.helpdesk@boardroomlimited.com to revoke the earlier appointed proxy at least forty-eight (48) hours before the 20th AGM meeting time or any adjournment thereof, which is latest by Monday, 29 May 2023 at 2.00 pm.

CORPORATE SHAREHOLDER

Any corporate shareholder who wishes to appoint a representative instead of a proxy to attend the meeting should write in to bsr.helpdesk@boardroomlimited.com and provide the name of the corporate shareholder, CDS Account Number, certificate of appointment of corporate representative together with a copy of the corporate representative’s identification card or passport and email address or via electronic means (“**e-Proxy**”) through BSIP at <https://investor.boardroomlimited.com> by logging in and selecting “**Submit eProxy Form**”, not less than forty-eight (48) hours before the time for holding the 20th AGM, that is latest by Monday, 29 May 2023 at 2.00 pm.

VOTING PROCEDURE

1. Pursuant to Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, voting at the 20th AGM will be conducted by poll. The Poll Administrator of the Company will conduct the poll by way of electronic voting (“**e-voting**”) and the poll results will be verified and validated by the Independent Scrutineer appointed by the Company.
2. During the 20th AGM, the Chairman of the meeting will invite the Poll Administrator to brief on the e-voting housekeeping rules. The e-voting session will commence as soon as the Chairman calls for the poll to be opened and until such time when the Chairman announces the closure of the poll.
3. Members and proxies are required to use the following methods to vote remotely:-
 - a. Launch Lumi portal by scanning the QR code given to you in the email along with your remote participation User ID and Password; or
 - b. Access Lumi portal via <https://meeting.boardroomlimited.my>.

For the purposes of the virtual 20th AGM, e-voting will be carried out via personal smart mobile phones, tablets or personal computers/laptops.



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4. During the 20th AGM, the Chairman will invite the Poll Administrator to give a briefing on the e-voting housekeeping rules. The voting session will commence as soon as the Chairman calls for the poll to be opened and until such time when the Chairman announces the closure of poll.
5. Upon the conclusion of the e-voting session, the Independent Scrutineer will verify the poll results followed by the declaration by the Chairman of the meeting whether the resolutions put to vote were successfully carried or not.

ONLINE REGISTRATION PROCEDURE

1. All shareholders including (i) individual shareholders; (ii) corporate shareholders; (iii) authorised nominees; and (iv) exempt authorised nominees shall use the RPEV facilities to participate and vote remotely at the 20th AGM. You will be able to view a live webcast of the meeting, ask questions and submit your votes in real time whilst the meeting is in progress.
2. Kindly follow the steps below the request for your login ID, password and usage of the RPEV facilities:-

No.	Procedure	Action
BEFORE 20TH AGM DAY		
1.	Register online with Boardroom Smart Investor Portal (“BSIP”) <i>Note: If you have previously registered with BSIP, you may proceed to Step 2</i>	<p>The registration will open from the day of notice of 20th AGM</p> <ol style="list-style-type: none"> (a) Access BSIP website at https://investor.boardroomlimited.com. (b) Click “Register” to sign up for a BSIP account. (c) Please select the correct account type, i.e. sign up as “Shareholder” or “Corporate Holder”. (d) Complete the registration with all required information. Upload softcopy of your MyKad (front and back) or passport in JPEG, PNG or PDF format. For Corporate Holder, kindly upload the authorisation letter as well Click “Sign Up”. (e) You will receive an e-mail from BSIP Online for e-mail address verification. Click “Verify E-mail Address” to proceed with the registration. (f) Once your email address is verified, you will be re-directed to BSIP Online for verification of your mobile number. Click “Request OTP Code” and an OTP code will be sent to the registered mobile number. Click “Enter” to enter the OTP code to complete the process. (g) An e-mail will be sent to you within one (1) business day informing you on the approval of your BSIP account. You can login to BSIP at https://investor.boardroomlimited.com with the e-mail address and password that you have provided during the registration to proceed with the next step. <p>*Check your email address is keyed in correctly. *Remember the password you have keyed-in.</p>



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No.	Procedure	Action
2.	Submit Request for Remote Participation User ID and Password	<p>Registration for remote access will be opened on Thursday, 27 April 2023. Please note that the closing time to submit your request is not less than forty-eight (48) hours before the time of holding the 20th AGM, i.e. latest by Monday, 29 May 2023 at 2.00 pm.</p> <p>Individual Shareholders</p> <ul style="list-style-type: none"> (a) Access BSIP website at https://investor.boardroomlimited.com. (b) Login using your User ID (registered email address) and password. (c) Select “EONMETALL GROUP BERHAD 20TH AGM” from the list of Meeting Events and click “Enter”. (d) Go to “VIRTUAL” and click “Register for RPEV”. (e) Read and accept the General Terms & Conditions by clicking “Next”. (f) Enter your CDS account number and click “Submit” to complete your request. (g) Upon system verification against the General Meeting Record of Depositors as at 23 May 2023, you will receive an email from Boardroom Share Registrars Sdn Bhd. (“BoardRoom”) either approving or rejecting your registration for the remote participation. (h) If your registration is approved, RPEV credential will be provided to you via email. (i) If your registration is rejected, a rejection note will be provided to you via email.
3.	Register by Proxies/ Corporate Representatives	<p>The closing time to submit your hardcopy Form of Proxy is at Monday, 29 May 2023 at 2.00 pm.</p> <ul style="list-style-type: none"> (a) To submit the request. Corporate Shareholders need to deposit the original hardcopy to Boardroom and write in to bsr.helpdesk@boardroomlimited.com by providing the name of shareholder, CDS account number accompanied with the Certificate of Appointment of Corporate Representative or Form of Proxy (as case maybe) to submit the request. (b) Please provide a copy of corporate representative’s MyKad/Identification Card (front and back) or Passport in JPEG, PNG or PDF format as well as his/her *email address. <p>*Check the email address of Proxy or Corporate Representative is written down correctly.</p>



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No.	Procedure	Action
4.	Nominee Company to submit Form of Proxy	<p>(a) Via Boardroom Smart Investor Portal (BSIP):-</p> <ul style="list-style-type: none"> ➤ Login to https://investor.boardroomlimited.com using your user ID and password from Step 1 above. ➤ Select “EONMETALL GROUP BERHAD 20TH AGM” from the list of Meeting Events and click “Enter”. ➤ Click on “Submit eProxy Form”. ➤ Select the company you would like to represent (if more than one). ➤ Proceed to download the file format for “Submission of Proxy Form” from BSIP. ➤ Prepare the file for the appointment of proxies by inserting the required data. ➤ Proceed to upload the duly completed proxy appointment file. ➤ Review and confirm your proxy appointment and click “Submit”. ➤ Download or print the eProxy form as acknowledgement. <p><u>Note:</u> If you wish to appoint more than one (1) company, kindly click the home button and select “Edit Profile” in order to add company name.</p> <p>(b) Via Email:-</p> <ul style="list-style-type: none"> ➤ To submit the request, Authorised Nominee and Exempt Authorised Nominee need to deposit the original hardcopy Form of Proxy to Boardroom and write in to bsr.helpdesk@boardroomlimited.com by providing softcopy of the Form(s) of Proxy, the name of shareholders and CDS account number. ➤ Please provide a copy of the proxy holder’s MyKad (front and back) or Passport in JPEG, PNG or PDF format as well as his/her *email address. <p>*Check the email address of Proxy or Corporate Representative is written down correctly.</p>
5.	Email Notification	<p>(a) You will receive notification(s) from Boardroom that your request(s) has been received and is/are being verified.</p> <p>(b) After verification of your registration against the General Meeting Record of Depositors as at 23 May 2023, you will receive an email from Boardroom either approving or rejecting your registration for remote participation.</p> <p>(c) If your registration is approved, you will also receive your remote access user ID and password in the same email from Boardroom after the closing date.</p> <p>(d) Please note that the closing date and time to submit your request for remote participation user ID and password is on Monday, 29 May 2023 at 2.00 pm (48 hours before the commencement of the 20th AGM).</p>
REGISTER A PROXY (E-PROXY)		
6.	Electronic Lodgment of Form of Proxy (e-Proxy)	<p>eProxy Lodgement – Individual/ Corporate Shareholders</p> <ol style="list-style-type: none"> (a) Access BSIP website at https://investor.boardroomlimited.com. (b) Login using your User ID (registered email address) and password. (c) Select “EONMETALL GROUP BERHAD 20TH AGM” from the list of Corporate Meetings and click “Enter”. (d) Click on “Submit eProxy form”. (e) Select the company you would like to be represented (if more the one, for Corporate Shareholder). (f) Enter your CDS account number and indicate the number of securities. (g) Appoint your proxy(ies) or the Chairman of the Meeting (h) Read and accept the General Terms and Conditions by clicking “Next” (i) Enter the required particulars of your proxy(ies)



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No.	Procedure	Action
		(j) Indicate your voting instructions – “FOR” or “AGAINST” or “ABSTAIN”. If you wish to have your proxy(ies) act upon his/her discretion, please indicate “DISCRETIONARY”. (k) Review and confirm your proxy(ies) appointment. Click “Apply”. (l) Download or print the eProxy Form acknowledgement. <u>Note:</u> You need to register as a shareholder before you can register and submit the e-Proxy form.
ON 20TH AGM DAY		
7.	Login to virtual meeting platform	(a) The Virtual Meeting Platform will be opened for login one (1) hour before the scheduled commencement of the 20 th AGM, which is from 1.00 pm on Wednesday, 31 May 2023 . > Launch Lumi portal by scanning the QR code provided in the email notification; or > Access the Lumi portal via https://meeting.boardroomlimited.my . (b) Insert the Meeting ID number and sign in with the user ID and password provided by you via the email notification in Step 3 above. <u>Note:</u> The quality of the connectivity to the Virtual Meeting Platform for the live webcast and remote online voting is highly dependent on the bandwidth and stability of the internet connection available at the location of the remote users.
8.	Participate through Live Streaming	<i>[Note: Questions submitted online using typed text will be moderated before being sent to the Chairman to avoid repetition. Every question and message will be presented with the full name of the shareholder or proxy or corporate representative raising the question.]</i> (a) If you would like to view the live webcast, select the  broadcast icon. (b) If you would like to ask a question during the 20 th AGM,  select the messaging icon. (c) Type your message within the chat box, once completed click the send button. The Chairman / Board of Directors will endeavor to respond to questions submitted by remote shareholders, proxies and corporate representatives during the 20 th AGM. <u>Note:</u> There shall not be two-way communication available at the meeting.
9.	Online Remote Voting	Once the Chairman announces the opening of remote voting: (a) The polling icon  will appear with the resolutions and voting choices until such time that the Chairman declares the end of the voting session. (b) To vote, select your voting choice from the options provided. A confirmation message will appear to indicate that your vote has been received. (c) To change your vote, re-select your voting option. (d) If you wish to cancel your vote, please press “Cancel”.
10.	End of RPEV	Upon announcement by the Chairman on the closure of the 20 th AGM, the Live Streaming will end.



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ADDITIONAL INFORMATION

No Door Gift or e-Voucher

There will be no distribution of door gifts or e-vouchers to shareholders/proxies/corporate representatives who participate in the 20th AGM.

No Recording or Photography

Unauthorised recording and photography are strictly prohibited at the 20th AGM of the Company.

Enquiry

If you have enquiries prior to the 20th AGM, please contact BoardRoom during office hours on Mondays to Fridays from 8.30 am to 5.30 pm (except public holidays):

BoardRoom Help Desk

T: +603 7890 4700

E: bsr.helpdesk@boardroomlimited.com